

Essential Reference Paper B

Part 1	Summary and Explanation Glossary – minor updates
Part 2	<p>Articles (now called chapters) – these are the ‘guiding principles’ of the constitution - Key changes:</p> <ul style="list-style-type: none">• Chapter 6: ‘The Executive’, sets out the role and functions in more detail than the previous Constitution.• Chapter 7: ‘Scrutiny’ – sets out the role and functions in more detail than the previous Constitution• Chapter 11: ‘Decision Making’ – a clearer explanation of what types of decisions can be made and by whom. A new financial threshold of £100k has been incorporated for key decisions.
Part 3	<ul style="list-style-type: none">• Section A: Responsibility for Local Choice Functions – minor changes• Section B: Responsibility for Council Functions, more detailed with respect to the function of each committee than the previous Constitution• Section C; Officer delegations, more detailed setting out each officers’ delegations and responsibilities• Section D: Designation of Proper Officers – minor changes• Section E; Executive,. more detail than the previous Constitution
Part	<ul style="list-style-type: none">• Part A: Council Procedure Rules –more clarity on the

4	<p>'new' approach to voting by show of hands rather than 'assent of the meeting' as requested by Members.</p> <ul style="list-style-type: none"> • Part B: Access to Information – clarification provided and modernising • Part C: Budget and Policy Framework –This provides a separate guidance for budget and policy and clarified the roles of the various parties in the process. There is also a new section on urgent decisions, which creates flexibility for urgent decisions to be taken within certain guidelines (such as consent of the Chairman of O&S and subsequent reporting of the decision to full council). • Part D: Executive Procedure Rules – clarity on who can attend and speak at Executive, detail on decision-making (what types of decision there are and how they can be made and by whom). A new section on the Forward Plan (a legal requirement). • Part E: Scrutiny – updated to reflect the new practices related to O&S and PAG • Part F: Officer Employment Procedure Rules – updated to reflect current practice and provide clarity <p>Part G: Financial Regulations – updated by the Chief Financial Officer to reflect legislation and best practice</p> <ul style="list-style-type: none"> • Part H: Procurement Regulations – updated by the Chief Financial Officer to reflect legislation and best practice.
Part 5	<p>Codes and Protocols</p> <ul style="list-style-type: none"> • 5a: Members' Code of Conduct – a new section providing more detail on how members should register

	<p>any interests; clearer guidance on 'dos and don'ts' vis-à-vis members' conduct; a new section on Disclosable Pecuniary Interests and Local Non Pecuniary Interests</p> <ul style="list-style-type: none"> • 5b: Officers' Code of Conduct – replaced by the latest version of the Officer Code of Conduct policy • 5c: Member Officer Protocol – minor updates • 5d: Head of Paid Service Protocol – minor updates • 5e: Chief Finance Officer Protocol – minor updates • 5f: Monitoring Officer Protocol – minor changes • 5g- Media Protocol- minor changes to reflect modern media and current practice • 5h: Members' Planning Code of Good Practice – significant changes to include new sections on 'Do's and Don'ts', 'Fettering Discretion in the Planning Process', 'Developer presentations', 'Site Visits', an expanded section on 'lobbying', clarity on voting at Development Management Committee including the need for Planning reasons and more detail on the training requirements to sit on Development Management Committee • 5i- Gifts and Hospitality- new threshold of £25 added for registration of gifts and hospitality
Part 6	<p>Members' Allowance Scheme</p> <ul style="list-style-type: none"> • To be updated after Council has considered the recommendations of the Independent Remuneration Panel on 16 May 2018.

Part
7

Council Decision-making Structure – minor updates to reflect current position

Leadership Team Structure – updated to reflect current position